

COLORADO FEDERATION OF REPUBLICAN WOMEN

STANDING RULES

I. PRESIDENT

A. The President shall inform District Directors of the availability of persons and programs that promote the objectives of CFRW.

II. SECOND VICE PRESIDENT

The Second Vice President shall encourage District Directors to use CFRW and NFRW membership brochures and materials.

III. CFRW DUES APPORTIONMENT

Club dues submitted to CFRW shall be apportioned \$20 to NFRW and \$10 retained by CFRW.

IV. CLUB PRESIDENTS

Immediately following election, a new or re-elected club president shall submit to the CFRW President and to the CFRW Handbook Chairman the following information:

1. The name of the club
2. Her name, address, telephone numbers (home, work, fax) and email address
3. Club meeting dates, times and locations
4. Notify CFRW Webmaster of club's email address, and any club website information including meeting dates, times and locations and/or special events.

V. REIMBURSEMENTS

Thirty-five cents per mile shall be allowed for mileage for CFRW business only for the Executive Committee.

VI. ELECTRONIC MAIL REPORTS

Reports, communications or submissions required by these Bylaws, Special Rules or Standing Rules may be submitted electronically, with the exception of notices that are required in CFRW Bylaws.

VII. AWARDS

A. The Awards Chairman shall hold a meeting of the CFRW Awards Committee for the purpose of developing a standard format for reporting participation in the awards process.

B. The following information shall be required for each award:

1. Name of Award
2. Deadline for applications to be submitted will be published in Tusk Talk
3. Date award will be presented

C. Information furnished on award applications shall be

1. Sent to the Awards Committee Chairman
2. Reviewed by the Awards Committee for determination of winners.

D. Award Designations:

1. The Board of Directors shall approve the establishment of all CFRW awards
2. State awards shall include, but not be limited to:
 - a. The Judy Hughes Membership/NFRW Membership Incentive Award
 - b. The Mary Lane/NFRW Campaign Volunteer Award
 - c. The Ruth Parks Award
 - d. The Victoria C. Buckley Award

E. Awards Criteria

1. The Judy Hughes Membership/ NFRW Membership Inventive Award

a. This club award shall be determined on a percentage of increase over the previous year's membership and presented to the clubs showing the greatest percentage of increase within each classification.

b. Only the number of memberships paid to the CRW Treasurer by December 31 of the preceding year shall be counted as total membership for each club.

c. Classifications:

i. Class I – Clubs with membership of 49 or less

ii. Class II – Clubs with membership of 50 through 99

iii. Class III – Clubs with membership of 100 or more

2. The Mary Lane/NFRW Campaign Volunteer Award

a. This Award is presented to a club for its volunteer political hours on a per capita basis for the period October 1 through September 31.

b. Political Volunteer hours of work are divided into four categories:

i. Volunteer work for Candidate(s)

ii. Volunteer party work, i.e.; State, national party

iii. Volunteer affiliate work – CFRW clubs, et al

iv. Volunteer elective and/or appointive positions

c. An engraved silver bowl accompanies the award and remains with the winning club for one year.

3. Ruth Parks Award

The Ruth Parks Award shall be awarded to the club that implements the State and National Federation programs from October 1 through September 31 in the following ways:

a. Club programs and activities,

b. Volunteer hours given to community service.

4. The Victoria Buckley Award

The Victoria Buckley Award shall be presented to a club or district that best implements a program of assistance and mentoring women going from welfare to work, from January to the CFRW Annual Convention, with the following information required:

a. Documented programs and activities with pictures, press coverage, and written reports

b. The Awards Committee shall determine one winner by judging the documentation and the winner will be announced each year at the CFRW Annual Convention with the winner receiving \$100 to promote the activities that benefit welfare to work participants.

VIII. BETTY CHRONIC MEMORIAL SCHOLARSHIP

A. The voting members of the CFRW Executive Committee shall administer the Memorial Scholarship

B. The criteria shall be established by the Scholarship Committee and shall be inscribed on the application.

C. The chairman shall be responsible for: distribution and receipt of applications

1. Conducting meeting for application review

2. Reporting the recommendations to the President for notification by the President

3. Keeping the names of the applicants confidential

D. CFRW clubs should award a scholarship only to a female and not to males.

1. This is a women's organization and scholarships should only be awarded to females. Complying with NFRW Bylaws.

2. CFRW shall not discriminate on the basis of race, religion or national origin in awarding the CFRW Memorial Scholarship.

IX. CFRW PROJECTS

A. Fundraising Projects

1. The fundraising chairman shall be responsible for conducting at least one fundraising event each year involving all clubs affiliated with CFRW.
2. The time and organization of the project shall be at the discretion of the Fundraising Committee.
3. The Fundraising Committee shall be responsible for any special fundraising projects where CFRW funds are expended on inventories against which CFW sales are made.
4. Within sixty days of completion of each project, the Fundraising Committee shall deliver to the CFRW Treasurer a summary report, with supporting invoices, bank statements and records.

B. Centennial Club

1. Was formed to enhance our treasury. This both helps CFRW financially and we honor your contribution with a membership pin and with reserved seating at our events.
2. Centennial Club dues shall be \$100, membership on calendar year, running January 1 through December 31
3. Dues may be paid in two installments

DUTIES OF CHAIRMAN:

- Mail membership renewal forms at the beginning of each year.
- Collect membership dues (\$100) (may be paid in 2 instalments) and maintain current list of all Centennial Club members and provide a copy to the CFRW President and Treasurer.
- Centennial dues to be submitted to the CFRW Treasurer, including member information, to be deposited in the general fund.
- Organize Centennial Members Only Reception at each CFRW convention and Board of Directors meeting. Spouses may attend for an additional fee.
- Submit invoices to CFRW Treasurer in a timely manner for reception refreshments, Centennial pins and year bars.
- Send "Thank You" cards to all new and renewing Centennial members
- Order and maintain Centennial Pin and Year Bar inventory

X. CFRW HANDBOOK AND MEMBERSHIP LIST

Use of the CFRW Handbook and membership list shall be requested in writing and shall be used for CFRW official business only. Information may be furnished to the Colorado Republican headquarters for general mailings and invitations only, subject to the approval of the CFRW President.

XI. TUSK TALK

- A. Tusk Talk shall be the official publication of CFRW
 - B. The President, with the approval of the Executive Committee, shall appoint the editor.
 - C. The Editor shall review content material with the President, or her designee, for her approval, prior to any publication.
 - D. The Editor shall mail quarterly issues with special issues published as ordered by the Executive Committee.
- Change "mail" to "send" and insert "electronically" following "quarterly issues". Those wishing to receive a mailed, printed copy shall notify the Tusk Talk chairman with their correct mailing address.

XII. AMEND/SUSPEND STANDING RULES

To amend or suspend these Standing Rules shall require an affirmative vote of the majority of members present and voting at a Board of Director's Meeting or Annual Convention.

XIII. PAC's

PAC's (Political Action Committees) may not be formed by the CFRW Board or clubs.

XIV. LEGAL COUNSEL

The President, with the approval of the Executive Committee, may appoint pro-bono legal counsel.

XV. DECENNIAL CFRW REDISTRICTING

The CFRW Redistricting Committee shall employ the following principles in developing the CFRW Redistricting Plan:

- A. All clubs will be assigned to their proper Congressional District;
- B. The Redistricting Committee will reassess the subdistricts in accordance with Bylaw section Article 6.13.A, recommending the reduction or increase of subdistricts as appropriate;
- C. Each existing District Director will be assigned to the district of her home club and will assume the duties of the District Director for that district if she is the only existing District Director in that District;
- D. If there is no District Director in a district, the 3rd Vice President will call a meeting of the Club Presidents in the district to select a District Director (per Section 6.8.G of the Bylaws.);
- E. If more than one District Director is assigned to a district, the Redistricting Committee will take the following steps to select the District Director:
 - a. Ask the District Directors if together they can resolve the selection,
 - b. If all District Directors wish to remain in the position, the 3rd Vice President will call a meeting of the club presidents in the district to select a District Director (similar to the filling of a vacancy). In the case of a tie, the election will be referred to the CFRW Executive Committee for District Director selection.
- F. The Redistricting Plan recommended by the CFRW Redistricting Committee will be submitted to the Executive Committee for approval.
- G. The members of the Bylaws Committee will be assigned to districts following the same principles used for District Directors.

Adopted August 2003

Amended March 2004

Amended October 2007

Amended October 2009

Amended October 2011

Amended October 2021

Amended October 2022